

## Elicitation briefing notes

The purpose of the elicitation meeting is to obtain probability distributions to represent your uncertainty about various quantities of interest. These are listed in section three of the attached pro forma.

The elicitation will be conducted following the Sheffield Elicitation Framework (SHELF), based on elicitation practice recommended in O'Hagan et al (2006). You will be given training in the process of elicitation at the start of the meeting, which will include a practice exercise to familiarise you with the procedure.

It is important to note that you will *not* be asked to provide single estimates of any of these quantities. The elicitation process will instead involve considerations such as what a plausible range of values would be for each unknown quantity, and whether, in your opinion, some values are more likely than others. You may have considerable uncertainty about some of these quantities (though less than that of a lay person). This will not be of concern during the elicitation itself, as the outputs from the elicitation will reflect large uncertainty when it is present.

Due to the subjective nature of elicited probability distributions, it is important to make the elicitation process as transparent as possible. A written record will be kept of the meeting, which will include details of experts present at the meeting, a summary of each expert's relevant expertise, and any declarations of interest. It would be helpful if you could complete sections 2 and 4 in the pro forma. A brief summary will be sufficient for section 4, covering expertise relevant to the parameters listed in section 3.

Please note that declarations of interest are recorded for the purposes of transparency only, and will not be used as grounds for exclusion from the elicitation. It is common for experts to be stakeholders in the wider process.

Suggested relevant evidence is listed in section 5. If you wish to add to this list you may do so. Where appropriate, publications/data listed in this section will be made available at the elicitation meeting.

### Reference:

O'Hagan, A., Buck, C. E., Daneshkhah, A., Eiser, J. E., Garthwaite, P. H., Jenkinson, D. J., Oakley, J. E. and Rakow, T. (2006). *Uncertain Judgements: Eliciting Expert Probabilities*. Chichester: Wiley.